

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
5:00 p.m., Tuesday, February 3, 2015**

Selectboard: Seth Friedman, David Rogers and Cliff Peterson

Town Staff: RaMona Sheppard and Brian Bigelow

Public: Dale Walker, Ariel Krolick, Kevin Tarrant and Catherine Tarrant

5:07 p.m. Meeting called to order. Agenda adjusted to consider adding legal issues to the scheduled Executive Session for personnel issues.

David Rogers moved to have the Board enter Executive Session with Mona Sheppard to discuss personnel issues and to discuss advice of counsel received on matters pertaining to both pending and imminent, threatened litigation on the grounds that to do all this outside of Executive Session would prejudice not only the Town, but certain individuals. Cliff Peterson seconded the finding and the motion to enter Executive Session. The finding and motion passed 3-0.

On a motion by David Rogers, seconded by Cliff Peterson and passing 3-0; the Selectboard exited Executive Session at 6:07 p.m.

6:09 p.m. Public Comment – Dale Walker presented a preliminary drawing for an alternative driveway site and access point at his Tupper Road property (TU053). Drainage, sight distance and grade discussed. Centerline of driveway is staked. Dale Walker will submit application for the February 17, 2015 Selectboard meeting.

6:23 p.m. Adoption of Road, Driveway and Trail Ordinance, subject to the provisions of 24 V.S. A. sections 1972, 1973.

Cliff Peterson reviewed current draft and comments received from members of the Planning Commission and Development Review Board. Additional discussion by the Selectboard ensued. Modifications to the draft discussed and three minor changes were made. Discussion about warning process followed.

David Rogers moved to adopt the Road, Driveway and Trail Ordinance as amended. Cliff Peterson seconded and the motion passed 3-0.

6:50 p.m. Old Business:

Town Highway Garage – Selectboard reviewed status of work performed at Highway Garage by Alliance Mechanical. A final invoice has been submitted. The consensus of the Board is to withhold the final payment until issues with the Breaker Box and Panel. Staff to contact Contractor.

Staff to contact Project Engineer and Weimann Lamphere Architects regarding excessive play in the hanging mechanism for the scrubber units. A review of Contractor's installation is required. Design modifications will be required if installation

is in conformance. Additional discussion on the placement for infrared devices also required.

Repa Road – Area property owners and interested parties notified of Public Forum scheduled for 6:30 p.m. at the Selectboard's February 17th meeting by letter from Town Administrator. Two responses received to date.

FEMA HGMP VT539 – Executed contracts received from FEMA. Staff to schedule Kick Off meeting with property owners.

Engineer Design Estimates for Deane Road – Consensus of Board to proceed with a formalized sealed bid process. Town Administrator to advise submitters.

7:04 p.m. New Business:

Public Hearing for Annual Meeting Australian Ballot Items – Consensus of Board was to have a special meeting on February 24, 2015 at 6:30 p.m.

Draft Changes to Personnel Policy - Consensus of Board to not schedule anything prior to Town Meeting. Staff to be encouraged to submit comments.

7:22 p.m. Warrants and Minutes.

Current Warrants reviewed and signed.

Review of January 20, 2015 Regular Meeting Minutes. Cliff Peterson moved to approve the minutes of the Selectboard's January 20, 2015 Regular Meeting. David Rogers seconded and the motion passed 3-0.

Review of January 19, 2015 Special Meeting Minutes. David Rogers moved to approve the minutes of the Selectboard's January 19, 2015 Special Meeting as amended. Cliff Peterson seconded and the motion passed 3-0.

7:38 p.m. Member Items, Correspondence, Announcements, Schedule.

Staff directed to draft a letter to Jericho Town Administrator requesting the Underhill Selectboard be copied on traffic information related to the Jericho Market Application with the Jericho Development Review Board.

Payment status of outstanding billing with Mount Mansfield Animal Hospital discussed. Town Administrator advised that the most recent conversation with Jeanine Wixson was that she had paid with a money order. Staff directed to formalize conversations.

The request of Jackie Stoner of 185 River Road related to the speed limit on River Road reviewed. Consensus of Board was to have Town Administrator request the Chittenden County Regional Planning Commission to perform an Engineering Speed study on River Road.

The next regularly scheduled meeting is February 17, 2015 at 6:00 p.m. By consensus of the Board a Special Meeting will be scheduled for February 24th at 6:30 p.m. for the public informational hearing on the Town Meeting Australian Ballot Items.

7:45 p.m. Recess

Cliff Peterson moved to recess meeting until February 10, 2015 at 8:30 a.m. at which point the Board will enter Executive Session on Personnel issues. David Rogers seconded and the motion passed 3-0.

February 10, 2015

8:30 a.m. Chair reopened the recessed February 3, 2015 Meeting.

8:32 a.m. David Rogers moved to enter Executive Session to discuss Personnel issues. Cliff Peterson seconded and the motion passed 3-0.

12:00 p.m. David Rogers moved to exit Executive Session. Cliff Peterson seconded and the motion passed 3-0.

Executive Session summarized as the Selectboard conducting Employee Performance Reviews.

12:05 p.m. David Rogers moved to adjourn. Cliff Peterson seconded and the motion passed 3-0.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended.


Seth Friedman, Chair

2.17.15
Date

The Burlington Free Press

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Town of Underhill

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Underhill, VT 05489

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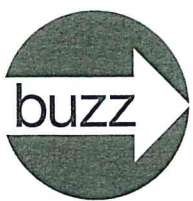
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Legal Notices

**NOTICE OF ADOPTION OF ORDINANCE
TOWN OF UNDERHILL**

The Selectboard of the Town of Underhill has adopted, subject to the provisions below, a "Road, Driveway and Trail Ordinance". The ordinance addresses construction and maintenance of public and private ways and may be viewed on the Town's website at www.underhillvt.gov. Questions and comments may be addressed to Brian Bigelow, Town Administrator, at 802-899-4434 ext. 100, or at P.O. Box 120, Underhill, VT 05489. The full text may be examined at the Town offices, 12 Pleasant Valley Road, Underhill, VT 05489. Citizens have the right to petition for a vote on the ordinance at an annual or special meeting as provided in 24 V.S.A. section 1973, the requirements of which should be consulted by petitioners.

February 5, 2015

Burlington Parks, Recreation & Waterfront seeks bids for Professional Design/Build Services for Waterfront Park Boardwalk Replacement

Burlington Parks, Recreation & Waterfront is seeking proposals from

qualified design/build contractors for the replacement of wood decking at the Waterfront Park Boardwalk. Questions concerning this RFP must be made via email per the schedule outlined below. Responses to all submitted questions will be posted at: <http://www.burlingtonvt.gov/RFP>

Issue date: Thursday, February 5, 2015
Optional Site Visit: Monday, February 9, 2015, 9 AM
Questions due: Thursday, February 12, 2015 by 4:00 PM
Proposals due: Wednesday, February 18, 2015 by 4:00 PM

Inquiries/submissions to:
Jon Adams-Kollitz,
Parks Project Coordinator
Burlington Parks,
Recreation & Waterfront
jadamskollitz@burlingtonvt.gov
(802) 540-0363

**VERMONT HOUSING FINANCE AGENCY
NOTICE OF PUBLIC HEARING
ON BONDS ISSUE**

Notice is hereby given that a Public Hearing will be conducted by the Vermont Housing Finance Agency (the "Agency") on the 2nd day of March 2015 at 9:00 a.m. in its offices located at 164 St. Paul Street, Burlington, Vermont, regarding the proposed issuance of tax-exempt bonds, in the aggregate principal amount of up to \$3,500,000, for the purpose of providing financing for the acquisition and rehabilitation of the Darling Inn housing project (the "Project").

The Project consists of 1 building containing 28 units, all of senior rental housing. The Project is located at 76 Depot Street, Lyndonville. The borrower will be a to be formed entity that will be an affiliate of Rural Edge.

All persons who desire to be heard on the proposed issuance of bonds are invited to attend the Public Hearing. For the convenience of interested persons, additional information relating to the Project will be available at the office of the Agency.

Issuance of the proposed bonds is subject to, among other conditions, the approval of the Governor of the State of Vermont.

February 5, 2015

**REQUEST FOR BIDS
WINOOSKI SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT
60 NORMAND ST.
WINOOSKI, VT 05404
(802) 655-0485**

The Winoski School District is issuing a Request for Bid (RFB) for the replacement of sixteen (16) floor-mounted unit ventilators and associated work in the High School wing.

A pre-bid walk-thru will be held on Thursday, February 12, 2015 at 4:00 PM. The walk-thru will commence in the main lobby of the school.

Sealed bids will be received until 11:00 a.m., Thursday February 26, 2015. Bid opening will occur at a later date to be determined.

Any proposal may be withdrawn prior to the listed time. Proposals received after the listed time will not be considered. The Board reserves the right to waive any informality in the bid process and reject any or all bids.

Please contact Eric Lafayette, Peterson Consulting at eric@pcvt.com or 802-318-3181 to request a bid package.

February 4, 5 & 6, 2015

Burlington Parks, Recreation & Waterfront seeks bids for Professional Design/Build Services for Waterfront Park Improvements

This Request for Proposals invites responses from qualified, experienced design/build professionals to assist Burlington Parks, Recreation & Waterfront with the design and construction of critical improvements in Waterfront Park. Questions concerning this RFP must be made via email per the schedule outlined below. Responses to all submitted questions will be posted at: <http://www.burlingtonvt.gov/RFP>

Issue date: Thursday, February 5, 2015
Site visit: Thursday, February 12, 2015 from 9:30-10:30 AM
Questions due: Monday, February 16, 2015 by 4:00 PM
Proposals due: Monday, February 23, 2015 by 4:00 PM

Inquiries/submissions to:
Jon Adams-Kollitz,
Parks Project Coordinator
Burlington Parks,
Recreation & Waterfront
jadamskollitz@burlingtonvt.gov
(802) 540-0363

February 5, 2015

Personals

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MORTGAGEE'S NOTICE OF FORECLOSURE SALE OF REAL PROPERTY UNDER 12 V.S.A. sec 4952 et seq.

As ordered by the Court set forth below and in connection with a certain mortgage given by Zenda Farrell to Mortgage Electronic Registration Systems, Inc., as nominee for Taylor, Bean & Whitaker Mortgage Corp. its successors and assigns, dated January 12, 2009 and recorded in Book 368 Page 699 of the Land Records of the Town of Milton, of which mortgage the Plaintiff is the present holder. In accordance with the Judgment Order and Decree of Foreclosure entered April 29, 2014 in the action entitled Centar, PSB v Zenda Farrell and USAA Federal Savings Bank ("USAA FSB"), by the Chittenden Unit, Civil Division, Vermont Superior Court, Docket No. S0856-12 Cnc for breach of the conditions of said mortgage and for the purpose of foreclosing the same will be sold at Public Auction at 8 US Route 7 North, Milton, Vermont on February 18, 2015 at 10:00 am all and singular the premises described in said mortgage,

To wit:

Being all and the same lands and premises conveyed to Zenda Joan Farrell by Quit Claim Deed of Justin G. Krause dated January 9, 2009, to be recorded in the Town of Milton Land Records.

Being all and the same lands and premises conveyed to Justin G. Krause by Quit Claim Deed of Denise A. Solomon (aka Denise A. Krause dated March 25, 2004, of record in Volume 283, page 211 of the Town of Milton Land Records, and being more particularly described as follows:

Being all and the same land and premises conveyed to Justin G. Krause by Quit Claim Deed of Denise A. Krause dated January 16, 1992 and recorded Volume 137, page 470 of the Land Records of the Town of Milton. Also being all and the same land and premises conveyed to Justin G. Krause and Denise A. Krause by Warranty deed of David L. Isham dated August 25, 1987 and recorded in Volume 107, Page 201 of the town of Milton Land Records.

A parcel of land, together with dwelling house and all improvements now thereon, being located westerly of the intersection of US Route 7, so-called, and Lake Road, so-called, said parcel being designated as Lot No. 4, so-called, on a survey map entitled, "Subdivision of Land of Charles J. Choiniere, Milton, Vermont," dated August 1985, revised March 11, 1986 as prepared by Paul C. Harrington, L.S. filed in Map Slide 5, page 8, Map 5 in the Milton Town Clerk's Office, to which map reference is hereby made in aid of this description.

Containing .93 acres, be the same more or less.

Reference is hereby made to the above instruments and to the records and references contained therein in further aid of this description.

Terms of sale: Said premises will be sold and conveyed subject to all liens, encumbrances, unpaid taxes, tax titles, municipal liens and assessments, if any, which take precedence over the said mortgage above described.

TEN THOUSAND (\$10,000.00) Dollars of the purchase price must be paid in cash, certified check, bank treasurer's or cashier's check at the time and place of the sale by the purchaser. The balance of the purchase price shall be paid in cash, certified check, bank treasurer's or cashier's check within thirty (30) days after the date of sale.

The mortgagor is entitled to redeem the premises at any time prior to the sale by paying the full amount due under the mortgage, including the costs and expenses of the sale.

Other terms to be announced at the sale.

DATED : January 16, 2015

By: /s/ Amber L. Doucette, Esq.
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(860) 606-1090
Fax (860) 409-0626

FP-08037428